Pakistan Revenue Automation (Pvt) Ltd.
Deployment & Configuration Dept.

Database Account/Privileges Request Form (DBAF-02)

Name :	**Date:**
Designation:	**Department :**
Project :	**Phone Cell #**
Posting Location :	**Email :**

Database: ☐ SQL Server ☐ Oracle --> Service Name (Oracle Only) _____ ☐ Other _____

Environment: ☐ Production ☐ Training ☐ UAT ☐ Test ☐ Development ☐ Other (Specify) _____

Requirement Type : ☐ Permanent ☐ Temporary (Specify Period for access) Start Date: _____ End Date: _____

Request Type:

☐ Create User Account ☐ Change User Account ☐ Delete User Account **Existing User ID** *(Must Specify For Change/Delete) :*

Details:

Purpose :	DB/Instance IP : Port:
Requested User Role: ☐ Database Admin ☐ Functional/Tech Support Staff	Client IP :

Access Details for this request

Database/ Schema	Object(s)	Privilege Level							Change	
		Owner	Read	Update	Insert	Execute	Alter	View Definition	Add	Revoke

Requested By :	**Name:** _____ **Signature & Date:** _____	**Recommended By Reporting Manager:**	**Name:** _____ **Signature & Date:** _____

(Objects listed in form represents valid entities)

Category ☐ **High Risk** ***(Requires CISO Office Clearance)*** ☐ **Standard**

High-Risk: Requests requiring interactive access to production only;
Standard Access: Application-level user rights and permissions or non production environmnets

Confirmation by Principal DBA Office **Name:** _____ **Signature & Date** _____

Reviewed by CISO Office ☐ **Cleared** ☐ **Denied** *(Must Specify Reason For Denial) :* **Reason:**

Name:
Signature & Date:

Request Processing ***(By Deployment & Configuration Dept.)***

Head D&C (Name)

Date & Signature _____

Action Taken By (Name) _____ **Signature :** _____ **Date:** _____

Principal DBA (Name) _____ **Signature :** _____ **Date:** _____

Note: The rights will be revoked if approved copy is not received by Deployment within 5 days;